

1. **CALL TO ORDER.** Heather “Hetty” Clark called the meeting to order at 6:00 p.m.
2. **PRESIDENT’S WELCOME.** President Heather “Hetty” Clark welcomed the attendees. She introduced the members of the Executive Board, Committee Chairs, Committee Members and ANCDS Members. The minutes from the 2023 ANCDS Annual Business Meeting were briefly reviewed. Lynn Maher motioned to approve the minutes. Nelia Donovan seconded the motion, and the minutes were approved without abstentions.
3. **2024 ANCDS Student Fellows:** Introduced by Miriam Carroll Alfano: Katherine Bryan, Erin Carpenter, Bridget Dwyer, Olivia Fegter, Hannah Griffey, Nastassia Horn, Chloe Houghton, Alexandra Pachciarz, Moriah Pearce, Claudia Raines, Jessica Timog, Nicole Viola.
4. **Honors of the Association:** Announced by Amy Ramage. Honors of the association goes to Dr. Mary Boyle.
5. **ASHA Recognition of ANCDS Members:** Brooke Hallowell (Honors of the Association), Melinda Crowin (Fellow), Elizabeth Hoover (Fellow), Liouse Keagan (Fellow)
6. **TREASURER’S REPORT.** Treasurer Neila Donovan reported financial numbers from 2023. She indicated that the organization is financially healthy. Refer to the ANCDS Annual Business Meeting slides for details.
7. **BOARD REPORTS**
  - 7.1 **Board of Clinical Certification (BCC):** Diane Petroi-Bock (Chair) reported on activities and goals of the BCC. Congratulations to the most certified member (BC-ANCDS), Michelle Hoefnagel.
  - 7.2 **Board of Residency Education (BRE):** Janet Patterson (Chair) reported on actives and goal of the BRE. Mayo clinic has been advanced to candidacy (Program Director, Julie Steirwalt).
8. **COMMITTEE REPORTS**
  - 8.1 **Communications Committee:** Adele Raade (Chair) reported on activities and goals of the Communications Committee.
  - 8.2 **Development Committee:** Sarah Schellinger (Chair) reported on activities and goals of the Communications Committee. Unable to obtain a corporate sponsor which will be continued in 2024, goal to obtain at least 2 corporate sponsors.
  - 8.3 **Education and Standards Committee:** Louise Keegan (Chair) reported on activities and goals of the Education and Standards Committee. REDI self-study call for more participation, as well as call for member to lead podcast area.
  - 8.4 **Evidence-Based Clinical Research Committee (EBCR):** Peggy Blake (Chair) reported on the progress of eight writing groups as well as collection of tools and resources.
  - 8.5 **Honors Committee:** Amy Ramage (Chair) reported that the committee reviewed nominations for Honors of the ANCDS and have selected the Honoree. proposing a new award to recognize early career excellence.
  - 8.7 **Membership Committee:** Miriam Carroll-Alfano (Chair) reported on activities and goals of the Membership Committee. Discussed the directory and make a call to everyone to update their profiles.

**8.8 Nominations Committee:** Janet Patterson (Chair) reported that the slate of nominees for the 2023 EB were recommended and approved by membership. The new EB members are listed as follows:

- President-elect: Cathy Off
- Treasurer: Neila Donovan
- Members at Large:
  - Stephanie Grasso
  - Adele Raade

**8.9 Professional Affairs Committee:** Katy O-Brian (Chair) reported on activities and goals of the Professional Affairs Committee. Given the delayed 2024 start, this committee plans to continue current goals and support EB decision-making and possible activities around CMS.

**8.10 Race, Equity, Diversity, & Inclusion (REDI) Committee:** Alaina Davis (Chair) reported the number of completions and number of those enrolled in the REDI self-study, as well as the activities and goals of the REDI Committee.

## **9. ARCHIVIST REPORT**

Mary Purdy, ANCDS Archivist, reported on activities to consolidate historical information of the association and develop a centralized procedure for maintenance of records.

## **10. PRESIDENT REPORT**

Hetty Clark reported on bylaw changes, recognized service of retiring executive board members and committee chairs and welcomed new board and committee members. Chair and member positions that need to be filled were also reported. Anita Halper was recognized in memoriam.

Dr. Melissa Duff was recognized as the new ANCDS President.

## **11. PRESIDENT ELECT**

President Elect, Melissa Duff reported her thoughts on goals for 2024, including supporting the continued excellent work being done by ANCDS committees.

**12. ACKNOWLEDGMENTS.** Hetty Clark thanked the Board and Committee members and a special thanks to Sheryle Hazard and A.D.S.

## **13. ANNOUNCEMENTS:**

- Hetty Clark called for ANCDS Volunteers, and for submission of ideas for ANCDS Annual Meetings over the next few years.
- Melissa Duff thanked Hetty Clark for her stewardship.
- Remembrance of Dr. Michelle Bourgeois.

**14. ADJOURNMENT.** Melissa Duff motioned to adjourn the meeting. Diana Petroi-Bock seconded and all agreed. The meeting was adjourned at 6:59 PM.

Respectfully submitted,

Lauren Bislick  
ANCDS Secretary