

DRAFT MINUTES, PENDING APPROVAL BY MEMBERSHIP VOTE AT THE 2020 ANNUAL BUSINESS MEETING

**1. CALL TO ORDER.** The meeting was called to order at 8:05 a.m.

**2. APPROVAL OF MINUTES FROM THE 2018 ANNUAL BUSINESS MEETING.** Nan Musson moved to approve the minutes from the November 2018 Annual Business Meeting. Stacie Raymer seconded the motion and it was unanimously approved.

**3. PRESIDENT'S WELCOME.** President Linda Shuster welcomed the attendees and marked that this year is the 30<sup>th</sup> anniversary of ANCDS Annual Meetings and the organization being incorporated. She also offered congratulations to members Leora Cherney for receiving the ASHA Honors of the Association and Sarah Wallace for being named an ASHA Fellow. She introduced the members of the Executive Board and Committee Chairs. She noted that there are positions open on many committees and encouraged members to volunteer for whatever work interests them.

**3. TREASURER'S REPORT.** Treasurer Yvonne Rogalski reported that all financial numbers from January 1, 2019 through 10/31/2019 are consistent with last year's numbers. This year's final annual meeting income has not yet been recorded, though it is lower at this point than it was last year at this time. In contrast, membership numbers are higher. Overall, the organization is financially healthy, with income (\$44,270) exceeding expenses to date (\$31,256). Added expenses over this past year have included supporting the VA Residency Program Committee meeting and outsourcing tax form preparation. **Michael Kimbarow moved to accept the financial report. The motion was seconded by Roberta Elman and unanimously approved.**

**4. PRESIDENT'S REPORT.** L. Shuster reported on several efforts from the past year:

- 4.1. R13 Conference Grant Application.** This grant was submitted to seek support for future ANCDS Annual Scientific Meetings. It was not funded, with reviewer comments indicating that the current format of the meeting, i.e., presentations followed by questions, was not innovative enough. She asked members to think about, and provide input about, whether we need to change the format.
- 4.2. Implementation Science Initiatives.** Two papers were written on last year's conference by teams of researchers and clinicians, and they are available on the ANCDS website. There was good attendance at an Implementation Breakfast this morning, which provided an opportunity for researchers and clinicians to discuss issues surrounding bridging the gap between research and clinical implementation.
- 4.3 Ad Hoc VA SLP Residency Program.** The Ad Hoc Committee on the VA Residency was formed and began planning the residency program. L. Shuster indicated that more details would be presented by one of the committee members later in the meeting.

**5. COMMITTEE REPORTS.**

- 5.1. Certification Board.** M. Biel reported the following: 1) They have finalized an online application to allow international applicants for Board Certification and expect that to go live next year for those in countries with mutual recognition with ASHA; 2) They have continued with a mentoring program, with 4 candidates mentored this year to complete the Board Certification process. Members were informed that they should contact Ramani Voleti or Mike Biel if they are interested; 3) There will be a presentation about Board Certification case studies presented at ASHA on Friday; 4) There were 6 new applicants for Board Certification in 2019, with 7 in process right now and 3 successfully completed. New Board Certified members are Megan Caldwell, Julie Carpenter, and Louise Keegan. 5) They completed the triennial recertification process for everyone who is Board Certified.
- 5.2. Communications Committee.** M. Savage reported the following: 1) They are responsible for keeping the website up to date and are putting a focus on that, in particular, over the next year; 2) They are also focused on ANCDS having a presence on social media, highlighting ANCDS content; 3) The newsletter has been published 4 times in 2019, thanks to Sarah Wallace and Heather Coles; 4) They have been working on

advertising ANCDs through various means. Among them is a t-shirt created in a combined effort by Karen Copeland and Ally McCormick. These will be for sale and all proceeds will go to ANCDs.

- 5.3. Education and Standards Committee.** M. De Riesthal reported the following: 1) Committee leadership will be changing for 2020, with Louise Keegan moving into the role of planning the Scientific Meeting and Mike De Riesthal moving into the role of committee chair. 2) The committee planned and organized the 2019 Scientific Meeting program and L. Keegan has already started securing speakers for 2020; 3) They offered 6 new webinars in 2019, with more planned for next year; 4) They released 3 podcasts in 2019, with a fourth planned before the end of the year. They plan to continue these in 2020; 5) Webinars are now available for longer periods of time for Continuing Education credits, due to changes in ASHA CE rules.
- 5.4. Evidence-Based Clinical Research Committee.** L. Shuster reported the following on behalf of G. Fergadiotis: 1) There are two projects in the works from the Aphasia writing subcommittee: a systematic review of auditory comprehension therapy in moderate-severe aphasia and a paper on the evidence for physical activity as adjunct to aphasia treatment. Both subcommittees are completing data extraction now and will be presented at the 2020 Clinical Aphasiology Conference; 2) The TBI writing committee had two papers on social communication published this year in the International Journal of Speech-Language Pathology; 3) Work is ongoing in the Apraxia of Speech, Dysarthria, Progressive Neurogenic Disorders, and Right Hemisphere Disorders writing groups.
- 5.5. Finance Committee.** J. Laures-Gore reported the following: 1) The committee made some modifications to the sponsorship materials and sponsorship levels. They are happy to have Simucase as a sponsor again this year; 2) The Student Fellowship program this year was supported by PRC Saltillo, along with individual donors to this program; 3) They are continuing to work with other committees to promote student fellowships and obtain and maintain sponsorships in future years, and welcome ideas from members for potential sponsors for the future.
- 5.6. Honors Committee.** S. Raymer reported the following: 1) Mary Kennedy is taking over this committee next year; 2) They received several nominations for honors this year. The honoree will be announced during lunch at the Scientific Meeting.
- 5.7. Membership Committee.** J. Brown reported the following: 1) They are looking for new committee members, and particularly student members; 2) Membership increased by 29 members this year relative to this time in 2017, with more in general membership than student membership. They are looking for more ways to get and keep students involved; 3) They sent out a membership survey and got 151 responses. They are using this information to help determine future directions for ANCDs and areas for growth. They learned that most members are over 60 years old and have been members for more than 10 years, so are looking for engagement of younger members. They also learned that people who are researchers in university settings predominate in the membership, with many fewer clinicians. They are open to ideas for new programs; 4) They are building tools to attract and facilitate applications from more international members; 5) They changed the timeline for fellowship applications to better match the ASHA timeline and make planning easier. This year there are 5 masters students and 7 doctoral students who are attending as Fellows; 6) If anyone is interested in joining the committee, please talk to Jessi.
- 5.8. Nominations Committee.** J. Wambaugh reported the following: 1) The Bylaws regarding the process for nominating new Board members were amended two years ago and this year we implemented the changes to this process. Requests for nominations were sent out and the committee developed a slate, which was then sent out for review and approval by the membership. 2) The new Board Members for 2020 are Ellyn Reilly (Member-at-Large), Jacqueline Laures-Gore (Member-at-Large), Deanna Britton (Secretary), and Janet Patterson (President-Elect)
- 5.9. Professional Affairs Committee.** H. Clark reported the following: 1) They are looking for new committee members. 2) They are responsible for making connections with related professional organizations (RPOs). This year they have done a number of things to achieve this goal: a) Sent out communications to RPOs who have agreed to distribute them to their membership (e.g., ANCDs offerings, evidence-based reviews, meetings, webinars, etc.); a) Shared information at other professional meetings through having tables set up, sharing flyers or business cards, or having an ANCDs slide in presentations, all to increase visibility; c) Worked to determine appropriate venues of these other professional organizations (trade magazines, etc.) for publishing. The first is likely to be SIG2 Perspectives, then maybe state association newsletters.
- 5.10. Ad hoc committee on VA SLP Residency Program.** Heather Clark reported the following: The VA has approached ANCDs about developing an accreditation process for clinical fellows in neurogenics. In the past

year, this committee has explored feasibility and developed draft resident competencies and program standards. They are working now on developing drafts of application materials and a site review process. The intention is for this accreditation opportunity to be available to any institution that offers an intensively mentored CF that focuses on neurogenic communication disorders, not just the VA.

**4. PRESIDENT-ELECT REPORT.** K. Youse reported that her primary initiative for next year is long-term sustainability of the organization. She stated that she is using information gained from the membership survey as she considers ideas, along with the Board, like additional education opportunities, particularly for clinicians (more translational than basic research), improvements to the ANCDs website, making the board certification process less intimidating and more inviting, and supporting student involvement over time, through the transition into the profession after school. She indicated that many committees are looking for new members, so those who are interested should contact her. She expressed thanks to L. Shuster for her outstanding work in the past two years.

**5. ACKNOWLEDGMENTS.** L. Shuster thanked the Board and Committee members, all donors to the student fellowship program, and to Sheryle Hazard and ADS. She explained the critical role that ADS plays in ANCDs. She also gave a special acknowledgment to Megan Caldwell, who has spearheaded the growth of Continuing Education opportunities and is now moving abroad.

**6. ADJOURNMENT.** After a final encouragement for members to wear ANCDs badges at ASHA and to consider suggestions for possible speakers for future meetings, a motion to adjourn was made by Michael Kimbarow. It was seconded by Carole Roth and the meeting was adjourned at 8:57 a.m.

Respectfully submitted,

JoAnn Silkes  
ANCDs Secretary