

1. CALL TO ORDER. The meeting was called to order at 8:00 a.m.

2. TREASURER'S REPORT. Julie Wambaugh presented the report for Treasurer Katie Ross. She noted that the organization is in good financial shape, with income (\$41,720) exceeding expenses (\$25,467). Membership dues income has increased as membership continues to grow.

3. PRESIDENT'S REPORT. President Julie Wambaugh reported that the Operations Manual has been updated with standard operating procedures for the organization, including implementing SOPs for managing the Fellowship program. An extensive internal review of finances and financial management procedures was conducted (reported in the last newsletter), and internal financial controls have been added. The Board is currently considering the need for an external financial audit. ANCDS services are growing, with expanded educational offerings and increased communication and outreach to both ANCDS members and related professional organizations (RPOs). A NIH R13 Conference Grant resubmission has been prepared by Linda Shuster, to support the Annual Scientific Meeting, and the organization is currently in discussions with the VA about creating a neurogenic residency program.

4. COMMITTEE REPORTS.

- 4.1 Certification Board.** Michael Biel reported that they have modified Board Certification application forms based on consultation with representatives of SLP associations in Australia, New Zealand, and Canada. They have initiated a pilot mentoring program to prepare SLPs to apply for Board Certification, and have increased efforts to encourage SLPs to apply. They currently have 7 individuals in the process. They have also initiated a triennial recertification process.
- 4.2 Communications Committee.** Edie Babbitt and Meghan Savage reported that they are implementing a process for reviewing content on the ANCDS regularly to keep it up to date, and have added information for caregivers and families to the website. They are using social media posts to highlight and promote ANCDS activities to potentially interested parties, and are looking into other possible options for advertising the organization. They have created a process for managing requests for research participation that come to the organization. The newsletter is being published four times per year.
- 4.3 Education and Standards Committee.** Melissa Duff reported that this committee has planned and organized the 2018 Annual Scientific Meeting and that plans for the 2019 meeting are already under development. They collaborated with the R13 Conference Grant committee to enhance that application. They are increasing Continuing Education opportunities through increasing the number of webinars and podcasts produced and increasing the availability of archived webinars in accordance with new ASHA CE guidelines.
- 4.3 Evidence-Based Clinical Research Committee.** Janet Patterson, Board liaison to the Committee reported that there are a number of active writing groups at this time, with approximately 60 ANCDS members involved and papers in every phase of development and publication, including early planning, literature review in progress, initial manuscript drafts, conference presentations, manuscripts under revision, and recently published.
- 4.4 Finance Committee.** Jacqueline Laures-Gore reported that they have been working to identify and recruit possible meeting sponsors. They have also been working with

the Communications Committee to highlight ANCDS Student Fellows on the website and working toward making it easier for members to donate to support the Fellowship program.

4.5 Honors Committee. Stacie Raymer reported that the committee solicited nominations for the Honors of the Association, reviewed those nominations, and will be announcing the award recipient at the Annual Scientific Meeting luncheon. They are recruiting two new members for 2019.

4.6. Membership Committee. Jessica Brown reported that ANCDS membership has grown by 12 members since last year at this time, with 268 General Members, 18 Life Members, and 66 Student members. There were 76 people who did not renew their membership this year. There were 17 more applications for Student Fellowships this year from undergraduate, master's, and doctoral students, with 12 fellows selected. The committee is planning a membership drive in 2019 and are increasing marketing efforts.

4.7 Nominations Committee. Richard Peach reported the results of the recent ANCDS election: President Elect, Kathleen Youse; Treasurer, Yvonne Rogalski; and Members at Large, Alaina Davis and Gerasimos Fergadiotis.

4.8 Professional Affairs Committee. Heather Clark reported that they have been developing materials to use in reaching out to RPOs. They have identified and partnered with more than 25 RPOs as a result and are working with ADS and the Communications Committee to develop materials to take to RPO meetings.

4.9 Ad Hoc Committee on the VA SLP Residency Program. Richard Peach explained the motivation for creating a VA SLP Neurogenics Residency Program and the charge that this ad hoc committee was given to explore the possibility of ANCDS partnering with the VA to create such a program. They have determined that ANCDS is an appropriate organization to develop and coordinate this program. They are currently developing a draft program structure and procedure guidelines.

5. REPORT FROM INCOMING PRESIDENT. President Elect Linda Shuster reported on the R13 Grant Submission, which would provide funding to support the Annual Scientific Meeting and Fellowship Program. She is currently preparing a resubmission of this grant. She then introduced her overarching goal for ANCDS in 2019, which is to encourage and facilitate clinician-researcher collaborations in neurogenic disorders.

ADJOURNMENT. There being no further business to come before the ANCDS Membership, the meeting was adjourned at 9:00 a.m.

Respectfully submitted,
JoAnn Silkes
ANCDS Secretary