

**Academy of Neurologic Communication Disorders and Sciences  
Board of Residency Education Program  
Neurologic Communication Disorders**

**Submission and Review of IARA and ARA**

**Intent to Apply for Residency Accreditation (IARA)**

The IARA is the initial document to begin the process of requesting accreditation by the ANCDS Board of Residency Education. An IARA may be submitted at any time throughout the year. Following IARA submission, an invoice for the IARA fee will be issued and must be paid within 30 days. If the IARA fee is not paid within 30 days the IARA will become invalid and a new IARA will need to be submitted at a future date. IARA review will occur within two weeks of receipt of the IARA fee and results of the review will be conveyed to the program. An IARA remains active for twelve months from the date the invoice is paid.

**Application for Residency Accreditation (ARA)**

An ARA must be submitted within twelve months of approval of the IARA. If an ARA is not submitted within twelve months, a new IARA and IARA fee are required. Once the ARA is submitted the program will receive an invoice for the ARA fee. This fee must be paid within 30 days. The ARA will be reviewed within twelve weeks of ANCDS receiving the ARA Fee and the results will be conveyed to the program. As part of the review process the BRE may request additional information before making a decision on awarding Accreditation Candidacy. The specific nature of the requested information and a timeline for submission will be conveyed to the program. Once the additional information is received, the ARA review will be completed as expeditiously as possible and the decision on awarding Accreditation Candidacy will be conveyed to the program.